



केन्द्रीय विद्यालय संगठन
क्षेत्रीय कार्यालय, एरणाकुलम

KENDRIYA VIDYALAYA SANGATHAN
REGIONAL OFFICE, ERNAKULAM, KOCHI – 682 020

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FOR ATTENTION TO NEWLY APPOINTED TEACHERS

THE FOLLOWING IN ORIGINAL SHOULD BE SUBMITTED AT THE TIME OF REPORTING TO
PRINCIPAL FOR JOINING DUTY .

- a) Service Agreement cum guarantee bond on non-judicial stamp paper of the value as per State rules in favor of KVS that he/she shall agree to pay Rs.2,00,000/-(Rs.Two lakhs only) if he/she resigns from the services of KVS within the p[ro]bation period and comits the breach of agreement..
- b) Declaration & production of a Medical fitness certificate issued by District Medical Officer or a medical Officer of equivalent status.
- c) Submission of declaration about marriage
- d) Taking of oath of allegiance/faithfulness to the constitution of India or making a solemn affirmation to that effect. Oath shall be taken before Chairman/Principal at the time of joining on first appointment.
- e) Duly filled in Attestation forms in triplicate with 03 recent passport size photograph
- f) Certificate of age
- g) Discharge certificate, in the prescribed form, from previous employer, if any
- h) The candidate should produce all the original certificate and documents in proof of their qualification and their belonging to SC/ST/OBC/PH etc issued by the competent authority at the time of reporting to join.
- i) Certificates of Educational and teaching qualifications
- j) Character certificates from two Gazetted Officers of Central/State Govt. or stipendary magistrate in the prescribed form in the case of candidates not already in Govt. service pending receipt of satisfactory report through District Authorities on the character and antecedents of the appointee.
- k) Statement of movable and immovable properties and liabilities

If any declaration given or information furnished by the appointee is proved to be false or he is found to have willfully suppressed any material information, he will be liable to be removed from service and such other action as the Appointing Authority may deem necessary.

(C Karunakaran)
Offtg. Deputy Commissioner
04/03/17